

OHSTT SOLID WASTE Board MEETING

Date: January 28, 2021 Time:6:00 PM...Place: Zoom meeting

1. Call To Order
2. Recognize Guest.
3. Public Comments, For Items Not On The Agenda

OLD BUSINESS

4. Vote on last meeting's minutes.
5. Sign the contract with Woods Construction for the facility renovations
6. Review the loan documents and authorize the chair and treasurer to sign agreements with the First bank
7. Discuss the truck scales

NEW BUSINESS

8. Report from personnel committee.
9. Discuss our current staffing and resolutions of numerous complaints.
10. Report on the facility renovations.
11. Facility manager's report.
12. Bookkeepers report
13. Sign the warrant
14. Vote on the signed warrant
15. Correspondence.
- 16 Any and all business to come before the board.

Set date for next meetings : February 25, 2021 and March 25, 2021

ADJOURNMENT

OHSTT Transfer Station

Monthly Report

January 2021

- 12/28 Mike Colson came in at 7:55 for a sticker. Both cardboard containers were blown out and portable walls were buried. He came over to me as i had begun cleaning up the mess as residents are coming in with cardboard. He asked me for a sticker and i explained to him what i needed to get done with the cardboard and asked him if he could get the sticker next time he comes in. He said no and that Bruce Colson told him he could get it now. I said yes you can get one but please get it on your next visit and you have anything to dump you can dump it now. He repeated that Bruce said he could get it now! I then said to him, "do you want me to stop doing what I am doing and get you a sticker" and he said YES. I went to my truck to get the money box and stickers and told him to meet me on the hill. When he got up there, I was handing him the application and asked for his license and registration. He said he didn't have his license. I then told him that he can not get a sticker without his license. He started throwing Bruce's name around but I kept telling him that he needed is license. He left while saying he would call Bruce again. Ronnie was there when I told Mike that he needed his license at 8:02 when I showed Ronnie the time on my phone.**
- 1/2 Mike Colson returned and he told me that Bruce and Ronnie said he did not need his license. I told him, " I don't know why either one would tell you that, but you can not get a sticker without your license." Mike then said he was going to call Bruce again and at that point he threatened me with physical violence. I then told him "your still not getting a sticker. "He left. Dave was there and witnessed all this time.**
- 1/6 Personnel Committee came to the station to meet with all employees regarding the new pay scale. This was very pleasant to all and a big "THANK YOU."**
- 1/18 Tractor had a flat front tire. I brought my compressor and tire plugs. When I attempted to plug it, I realized that it had a tube. I took the tire and rim to Eastern Tire. They put a new tube and a patch on the inside of the tire.**
- **** Steve Cummings from Maine Municipal will be coming to the Station on Feb. 2. The purpose of his visit is to inspect the three buildings along the fence line. Don't know what provoked this but I do know that Peter Lammert sat across the street from the buildings for a good half hour about 2 weeks ago.**

All TV'S are processed within several pallets and Gaylord containers.

All Universal waste including 4' and 8' Fluorescent bulbs, ion & lithium batteries, and mercury items have been processed and packaged.

White goods have been condensed behind the TV shed.

New signs are being installed.

Tires are constantly managed and are put in the hopper 12 at a time (per EcoMaine)

Stickers have been available to everyone for the past 3 weeks including Saturdays.

Paid Disposed Items

TVs 14
Freon 2
Appliances 9
Tires 24
PCs 1

Monday Openings

1/4 R&D + Judd
1/11 R&D + Judd
1/18 R&D + Judd
1/25 R&D + Judd

2021

Container # 1 Log

| Date | Work Order | Final Pressure | Estimated Tons | Actual Tons | Comments |
|------|------------|----------------|----------------|-------------|----------|
| 1-2 | 1789 | 1500 | 15.00 | 12.45 | |
| 1-4 | 1786 | 1500 | 12.03 | 14.81 | |
| 1-13 | 1793 | 1500 | 13.27 | 13.11 | |
| 1-18 | 1800 | 1500 | 13.94 | 14.21 | |
| 1-23 | 1804 | 1500 | 14.11 | 12.42 | |
| | | | | | |

2021

Container # 2 Log

| Date | Work Order | Final Pressure | Estimated Tons | Actual Tons | Comments |
|------|------------|----------------|----------------|-------------|----------|
| | | | | | |
| 1-5 | 1785 | 1500 | 14.45 | 14.04 | |
| 1-12 | 1791 | 1500 | 13.54 | 15.44 | |
| 1-14 | 1796 | 1500 | 14.86 | 13.12 | |
| 1-20 | 1799 | 1500 | 14.48 | 13.27 | |
| 1-25 | 1807 | 1500 | 11.50 | 12.99 | |
| | | | | | |

2021

Container # 3 Log

| Date | Work Order | Final Pressure | Estimated Tons | Actual Tons | Comments |
|------|------------|----------------|----------------|-------------|----------|
| 1-7 | 1784 | 1800 | | 14.93 | |
| 1-11 | 1794 | 1800 | | 13.37 | |
| 1-15 | 1797 | 1800 | | 10.53 | |
| 1-22 | 1801 | 1800 | | 13.57 | |
| 1-26 | 1805 | 1800 | | 14.01 | |
| | | | | | |
| | | | | | |

2021

Container # 4 Log

| Date | Work Order | Final Pressure | Estimated Tons | Actual Tons | Comments |
|------|------------|----------------|----------------|-------------|----------|
| 1-15 | 1787 | 2000 | | 5.57 | |
| | | | | | |
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Bookkeepers Report



Owls Head South Thomaston Thomaston Solid Waste Corporation

28 January 21

12/31/20 – Payroll has been updated with the rate of hourly wage changes for 2021.

1/1/21 – Invoicing for the Town Assessments and the Commercial Haulers can not be done until the 2021 Budget has been approved by the Board.

1/25/20 – Working on the Annual Workers Compensation Voluntary Annual Audit which is due February 12, 2021.

1/27/20 – Getting information ready to send to Mindy Cyr with Maine Municipal Audit Services for the December 31, 2020 Annual Audit.

** I also need the Board to drop off their flash drives and binders at the facility for updating.

Respectfully submitted,

Heather-Rae Steeves
Bookkeeper



Solid Waste Corporation

**OHSTT Solid Waste Board of Directors
Via Zoom Conference
Approved Minutes
Thursday, January 28, 2021**

Present: Bruce Colson (OH), Gordon Connell (ST), Ronnie Porter (T), Walter Reitz (ST), Gordon Page (OH), Zel Bowman-Laberge (T)

Guests:

6:00 PM Meeting called to order.

Gordon Connell motioned to accept the minutes from December 17, 2020 as presented. Gordon Page seconded. Bruce Colson abstained. Motion carries.

The Board discussed the letter to accept bid from S. J. Woods Construction. Walter Reitz motioned to sign the agreement with S. J. Woods Construction for the renovation at the facility. Ronnie Porter seconded. All in favor.

Walter Reitz read the resolution for the Bond from The First National Bank. Gordon Page motioned to approve the resolution and authorize Walter Reitz to sign the resolution. Zel Bowman-Laberge seconded. All in favor.

The Board discussed the release of the funds from the three towns.

Walter Reitz motioned to draft a letter to the three towns formally requesting the Perc funds for the renovations. Gordon Page seconded. All in favor.

Zel Bowman-Laberge motioned to amend the agenda to discuss the 2021 Budget before item # 7. trucking scale. Gordon Page seconded. All in favor.

Zel Bowman-Laberge motioned to approve the 2021 Budget. Gordon Page seconded. All in favor.

The Board discussed an estimate for the trucking scale. Gordon Page motioned to table item #7. Trucking scale until the February 25, 2021. Walter Reitz seconded. All in favor.

Gordon Connell reported that the Personnel Committee met with the crew individually to inform them of the wage increase.

Gordon Connell informed the Board of the dismissal of the newest hire at the facility due to unreliability.

Owls Head, South Thomaston, and Thomaston



Solid Waste Corporation

Gordon Connell on behalf of the Personnel Committee recommended the hiring of Catherine Schwanke.

Gordon Page motioned to approve the hiring of Catherine Schwanke. to start at the earliest date. Walter Reitz seconded. All in favor.

Gordon Connell motioned to hire a cleaning company to deep clean the lower office and bathroom. Zel Bowman-Laberge seconded. Motion withdrawn.

Zel Bowman-Laberge motioned to have Gordon Connell consult Reggie Vokes regarding the staff cleaning the lower office and bathroom. Walter Reitz seconded. Motion withdrawn.

Gordon Connell motioned to hire a cleaning company for a one-time deep cleaning of the lower office and bathroom. Motion withdrawn.

Gordon Page moved the Board require the Facility Manager to establish a rotating schedule policy to require the hourly staff to clean the lower office and bathroom on a weekly basis. Ron Porter seconded. Zel Bowman-Laberge, Walter Reitz, Gordon Connell, and Bruce Colson voted against. Gordon Page and Ron Porter voted in favor. Motion fails.

The Board discussed multiple complaints regarding closing early with no warning, residents getting attitude from staff, and issues purchasing stickers.

The Board discussed updates with the renovation permitting.

The Board agreed to have Zel Bowman-Laberge receive documents from Chris Snowdeal, CES, at her home office.

The Facility Manager's Report was reviewed and discussed.

The Bookkeeper's Report was reviewed and discussed.

Gordon Page motioned to accept the signed warrants. Ron Porter seconded. All in favor.

Gordon Page reported receiving an email from Dan Ford regarding trucking service. Gordon Page read the email and his response for the Board.

Zel Bowman-Laberge reported a complaint from a Thomaston business owner regarding the language of the "nonresident" in the Sticker Purchase Policy as misleading. The Board will review the policy.

Gordon Page motioned to adjourn. Zel Bowman-Laberge seconded. All in favor.

7:49 PM Meeting adjourned.

Next meeting: February 25, 2021

Owls Head, South Thomaston, and Thomaston



Solid Waste Corporation

Respectfully submitted,

Heather-Rae Steeves
Recording Secretary