

OHSTT SOLID WASTE Board MEETING

Date:October 28,2021 Time:7:00 PM...Place: Owls Head Town Office (Zoom meeting)

1. Call To Order
2. Recognize Guest.
3. Public Comments, For Items Not On The Agenda

OLD BUSINESS

4. Vote on last meeting's minutes.
5. discussion on an injury at our facility

NEW BUSINESS

7. Report from personnel committee.
8. Report on the facility renovations.
9. Facility manager's report.
10. Bookkeepers report
11. Sign the warrant
12. Vote on the signed warrant
13. Correspondence.
14. Any and all business to come before the board.
- 15.

Set date for next meetings : November 18, 2021 and December 23,2021

ADJOURNMENT

Owls Head, South Thomaston, and Thomaston



Solid Waste Corporation

OHSTT Solid Waste Board of Directors

Via Zoom Conference

Annual Meeting

Draft Minutes

Thursday, September 23, 2021

Present: Bruce Colson (OH), Gordon Connell (ST), Ronnie Porter (T), Walter Reitz (ST),
Gordon Page (OH), Zel Bowman-Laberge (T)

Guests:

7:00 PM Meeting called to order.

Heather-Rae Steeves read the annual minutes from September 24, 2020.

Gordon Page motioned to accept the minutes from September 24, 2020 as written. Ronnie Porter seconded. All in favor.

Current officers:

Bruce Colson, Chair

Gordon Connell, Vice Chair

Water Reitz, Treasurer/Secretary

Gordon Page motioned to keep the current officers for the coming year. Zel Bowman-Laberge seconded. All in favor.

Zel Bowman-Laberge motioned to adjourn. Gordon Page seconded. All in favor.

7:05 PM Meeting adjourned.

Respectfully submitted,

Heather-Rae Steeves

Recording Secretary

Owls Head, South Thomaston, and Thomaston



Solid Waste Corporation

OHSTT Solid Waste Board of Directors

Via Zoom Conference

Draft Minutes

Thursday, September 23, 2021

Present: Bruce Colson (OH), Gordon Connell (ST), Ronnie Porter (T), Walter Reitz (ST), Gordon Page (OH), Zel Bowman-Laberge (T)

Guests:

7:06 PM Meeting called to order.

Gordon Connell motioned to accept the minutes from August 26, 2021 as amended. Ronnie Porter. All in favor.

No report on the hazardous waste drop off.

Gordon Connell reported the Personnel Committee received 4 applications for the Operators position.

The Personnel Committee recommends Deborah Jacques for the position.

Gordon Page motioned to accept the recommendation to hire Deborah Jacques as soon as practical. Gordon Connell seconded. All in favor.

Gordon Connell motioned to donate \$200.00 to Trekkers on behalf of John Jacques' wife's name Mary Jane "Janie" Jacques. Zel Bowman-Laberge seconded. All in favor.

Gordon Page motioned for the full Board to approach remaining applicants if the first declines employment. Bruce Colson seconded. All in favor.

Bruce Colson motioned to offer David MacNeill the Facility Manager's position. Ronnie Porter seconded. All in favor.

Bruce Colson motioned to rescind the previous motion. Gordon Page seconded. All in favor.

Bruce Colson motioned to promote David MacNeill to Facility Manager effective September 24, 2021. Zel Bowman-Laberge seconded. All in favor.

Gordon Connell ^{will} ~~with~~ notify David MacNeill.

Zel Bowman-Laberge inquired about filling the Lead Operator's position.

Gordon Connell will contact David MacNeill regarding filling the Lead Operator's position.

Bruce Colson reported Chris Snowdeal (CES) and SJ Wood (contractor) are working on revising the revovation project. Bruce will meet with Chris Snowdeal after the review.

Owls Head, South Thomaston, and Thomaston



Solid Waste Corporation

The Facility Manager's Report was reviewed and discussed.

The Board discussed the incident at the facility on September 11, 2021.

The Bookkeeper's Report was reviewed and discussed.

Zel Bowman-Laberge motioned to authorized Heather-Rae Steeves (Bookkeeper) to pay invoice in the amount of \$65.98 to NAPA Auto parts. Gordon Page seconded. All in favor.

Zel Bowman-Laberge motioned to authorized Heather-Rae Steeves (Bookkeeper) to reimburse David MacNeill in the amount of \$61.54. Gordon Page seconded. All in favor.

The warrants were reviewed and signed.

Gordon Page motioned to accept the signed warrants. Gordon Connell seconded. All in favor.

Zel Bowman-Laberge informed the Board that a Thomaston resident had questions regard the sticker policy for family member who helps with taking the trash for them.

The Board recommended that any resident who has questions regarding the sticker policy to speak with David MacNeill (Facility Manager).

Gordon Page inquired if the Board had received his letter of resignation via email. Gordon Page thanked the Board for the opportunity to serve on the Board.

Gordon Connell motioned to adjourn. Zel Bowman-Laberge seconded. All in favor.

7:52 PM Meeting adjourned.

Next meeting: October 28, 2021

Respectfully submitted,

Heather-Rae Steeves
Recording Secretary

OHSTT Transfer Station
Monthly Report

October 2021

Oct 6th Firesafe inspected all fire extinguishers.

Oct 13th DJ's supply stopped by and brought in safety vest, sweatshirts and jackets to new hire.

Oct 14th Larry the welder came in and replaced the 2 hinges on container #1 . They were bent out of place and ready to break off.

Oct 20th Larry the welder drilled two holes in cardboard container to solidify the gate which is now secure. Will not move if you pull on it or pressure from cardboard

Sept 27th Interstate Septic pumped holding tank.

DISPOSED ITEMS
TV,s ----- 20
Monitors ----- 2
Freon ----- 20
Tires ----- 33
Appliances ----- 9
PC,s ----- 5

Commercial Haulers (Mondays)
Oct 4 ----- R&D and Dodge
Oct 11 -----R&D and Dodge
Oct 18 ----- R&D and Dodge
Oct 25 ----- R&D and Dodge

Total \$625

All TV'S are processed within several pallets and Gaylord containers.

All Universal waste including 4' and 8' Fluorescent bulbs, ion & lithium batteries, and mercury items have been processed .

2021

Container # 1 Log

Date	Work Order	Final Pressure	Estimated Tons	Actual Tons	Comments
4-6	1865	1500+	13.76	15.13	
4-13	1862	1500+	13.95	14.92	
4-15	1863	1500+	13.95	12.47	
4-22	1878	1500+	13.69	16.04	
4-27	1889	1500+	13.75	14.09	
4-29	1890	1500+	13.00	12.87	
5-4	1891	1500+	14.55	16.13	
5-11	1894	1500+	13.31	15.58	
5-15	1901	1500+	15.64	15.72	
5-18	1907	1500+	14.00	13.35	
5.25	1908	1500	1425	14.23	
5.29	1915	1500	1325	13.35	
6.3	1918	1500	13.55	13.31	
6.11	1925	1500	14.00	12.27	
6.21	1925	1500	1400	14.41	
6.23	1936	1500	1300	12.80	
6.29	1938	1500	1400	14.47	
7.6	1948	1500	1425	14.67	
7.9	1955	1500	1525	14.07	
7.14	1956	1500	1375	11.20	
7.19	1964	1500	14.00	15.67	
7.23	1965	1500	13.00	12.68	
7.28	1970	1500	14.50	15.67	
8.2	1974	1500	14.50	13.64	
8.5	1981	1500	14.00	11.71	
8.10	1985	1500	14.00	12.57	
8.12	1988	1500	15.00	13.25	
8.24	1996	1500	1500	12.76	
8.28	2002	1500	13.33	12.11	
9.1	2006	1500	12.50	13.65	
9.6	2012	1500	14.50	10.49	
9.10	2013	1500	15.00	14.22	
9.15	2016	1500	14.00	14.58	
9.21	2022	1500	1350	14.30	
9.23	2030	1500	1360	12.37	
9.28	2032	1500	1500	16.42	
9.30	2035	1500	1350	12.44	
10.9	2036	1500	1325	11.32	
10.14	2043	1500	1500	14.89	

.Bookkeepers Report



Owls Head South Thomaston Thomaston Solid Waste Corporation

28 October 21

9/24/21 – Paid the invoice from NAPA Auotparts in the amount of \$65.98 check #1504.

- Paid reimbursement to Dave MacNeill in the amount of \$61.54 check #1502.

10/12/21 – Recieved text from Bruce Colson regarding incident at the facility on September 11, 2021. Forwarded information to Peter Tanous at Maine Municipal Association.

- Forward reply email from Peter Tanous to Bruce Colson.

10/16/21 – Received check from ecomaine in the amount of \$252.20.

- Recieved check from Fabian Oil in the amount of \$19.60 for over payment.

10/23/21 – Received call from Gordon Connell regarding delivery of the scale and the storage location has change to the Treatment Plant at 33 Clark Street, Thomaston.

10/26/21 – Recieved email from Bruce Colson with the invoice from Atlantic Recycle Equipment for the scale. Invoice #45102 in the amount of \$36,724.00.

Request authorization to pay invoice #45102 in the amount of \$36,724.00 to Atlantic
~~*Recycle Equipment for the scale from the Capital Improvement Fund.*~~

*Northwest
Scale Co.
Inc.*

10/28/21 – Contacted Corinna Steeves at Maine Municipal Association regarding the location of the scale.

Current account balances:

Operating Fund –	\$ 96,408.18
Capital Improvement Fund –	\$ 1,123,227.24
Contingency Fund –	\$ 157,768.55
Commercial Loan-	(\$ 390,183.10)

Respectfully submitted,
Heather-Rae Steeves
Bookkeeper



Northeast Scale Company, Inc.
40 Londonderry Turnpike 2-E
Hooksett, NH 03106

603-622-0080

Invoice

Date	Invoice #
10/26/2021	45102

Bill To
OHSTT Solid Waste Cooperative PO Box 367 Thomaston, ME 04861

Ship To
OHSTT Solid Waste Transfer Station Buttermilk Drive Thomaston, ME 04861

P.O. Number	Terms	Rep
Bruce	Net Due	Dave

Quantity	Description	Price Each	Amount
1	40' x 11' Concrete deck digital truck scale Model #: 1010323 Price includes full set side rails, 225D indicator, SB600 remote display with pole, slip ticket printer with 500 generic tickets, truck scale installation, calibration and freight charges to Thomaston, ME per Northeast Scale Sales Contract Quote #DH-31521-72	46,655.00	46,655.00
-1	Customer Deposit Paid on 3/26/21 Check #1005 Invoice #44270 NOTE: This invoice is for all equipment and freight. Installation and calibration charge of \$3,000 will be invoiced once truck scale installed. Scale installation must be completed within 1 year of delivery of equipment (10/21/21).	9,931.00	-9,931.00

All work is complete. Thank You for your business. <small>Terms: Net 30 Days. 1-1/2% Monthly Interest (18% Per Annum) Charged After 30 Days.</small>	Subtotal	\$36,724.00
	Sales Tax (5.5%)	\$0.00
	Total	\$36,724.00

Owls Head, South Thomaston, and Thomaston



Solid Waste Corporation

OHSTT Solid Waste Board of Directors Approved Minutes Via Zoom Conference Thursday, October 28, 2021

Present: Bruce Colson (OH), Gordon Connell (ST), Ronnie Porter (T), Zel Bowman-Laberge (T)
Absent: Walter Reitz (ST)

Guests: Deborah Damon

Gordon Connell was asked to narrate this months meeting.
7:00 PM Meeting called to order.

Zel Bowman-Laberge motioned to accept the annual meeting minutes from September 23, 2021 as written. Ronnie Porter seconded. All in favor.
Zel Bowman-Laberge motioned to accept the regular meeting minutes from September 23, 2021 as amended. Bruce Colson seconded. All in favor.

The Board discussed the incident at the facility on September 11, 2021.
The Board agreed to have Patrick Mellor (Attorney) to review insurance coverage.

Gordon Connell on behalf of the Personnel Committee reported the new employee was working out good so far.
Gordon Connell also informed the Board the cat walk at can #2 collapsed with no injuries.

Bruce Colson gave update on the facility renovation. Some changes being considered to reduce costs are wood vs steel building and precast retaining wall.
The Board also discussed receiving updated quote from SJ Wood and the possibility of contacting the next lowest bidder.
Bruce Colson motioned to contact Chris Snowdeal (CES) to authorize CES to reach out to Blaine Casey (second lowest bidder) for a bid with the plan revisions. Ronnie Porter seconded. All in favor.
Bruce Colson inform Heather-Rae Steeves (Bookkeeper) that Chris Snowdeal (CES) inquired about unpaid invoice from 2020. Heather-Rae Steeves informed Bruce Colson all invoices have been paid to current and no invoices were received in 2020.

The Facility Manager's Report was reviewed and discussed.
Gordon Connell informed the Board of modifications made to the cardboard can with permission from Thomaston Recycling, Inc..

The Bookkeeper's Report was reviewed and discussed.
Motioned to authorize Heather-Rae Steeves (Bookkeeper) to pay invoice #45102 in the amount of \$36,724.00 to Northeast Scale from the Capital Improvement Fund. Seconded. All in favor.

Owls Head, South Thomaston, and Thomaston



Solid Waste Corporation

The warrants were reviewed and signed.

Zel Bowman-Laberge motioned to accept the signed warrants. Ron Porter seconded. All in favor.

The Board discussed the Lead Operator position. Gordon Connell will contact David MacNeill (Facility Manager) for his recommendation.

Gordon Connell motioned to adjourn. Bruce Colson seconded. All in favor.
7:53 PM Meeting adjourned.

Next meeting: November 18, 2021

Respectfully submitted,

Heather-Rae Steeves
Recording Secretary