

OHSTT SOLID WASTE Board MEETING

Date: June 24, 2021 Time: 7:00 PM...Place: Owls Head Town Office (lower level)

1. Call To Order
2. Recognize Guest.
3. Public Comments, For Items Not On The Agenda

OLD BUSINESS

4. Vote to accept the annual audit
5. Vote on last meeting's minutes.

NEW BUSINESS

7. Report from personnel committee.
8. Report on the facility renovations.
9. Facility manager's report.
10. Bookkeepers report
11. Discussion on a hazardous waste drop off day.
12. Sign the warrant
13. Vote on the signed warrant
14. Correspondence.
15. Any and all business to come before the board.
- 16.

Set date for next meetings : July 22, 2021 and August 26, 2021

ADJOURNMENT

OHSTT Transfer Station

Monthly Report

June 2021

JUNE 19 JOHN TEXTED ME AT 5:30AM TO LET ME KNOW [REDACTED]
[REDACTED] HE WOULDNT MAKE IT IN
[REDACTED] TOLD HIM TO KEEP US POSTED [REDACTED]

GARY AND I HAD A BUSY SATURDAY FILLING BOTH CONTAINER 1 AND 3. 3 HAD TO BE CHANGED OUT AT NOON TIME. GARY DID A GOOD JOB ALL DAY ASSISTING CUSTOMERS AND COMMUNICATING WITH ME . WE KEPT THE LINE MOVING ALL DAY AND THERE WERE NO HICCUPS.

RICHARD (FREON GUY) CALLED ME AND SAID HE WOULD BE IN ON WEDNESDAY JUNE 23RD TO REMOVE THE FREON FROM THE REST OF THE REFRIG AND A/C'S ONCE THAT ID DONE WE WILL HAVE SCOTT BRING US CONTAINERS AND REMOVE THEM FROM THE YARD.

JOHN AND I HAVE BEEN TAKING TURNS MOWING THE YARD TO KEEP IT SPRUCED UP. I WILL BRING IN MY MY BUSH TRIMMER AND TRIM THE BUSHED OUTSIDE THE FENCE TO KEEP THEM LOOKING NICE BUT MORE IMPORTANTLY TO KEEP THEM LOW ENOUGH SO CUSTOMERS CAN SEE ON COMING TRAFFIC WHEN THEY LEAVE THE YARD

[REDACTED]
JOHN'S NOT SURE WHEN HE WILL BE ABLE TO COME BACK TO WORK BUT HE WILL KEEP US INFORMED.

DAVE

As of this report date, we are at the point of about 2400 stickers being sold and installed.

DISPOSED ITEMS

TV,s ----- 10
Monitors ----- 1
Freon ----- 1
Tires ----- 14
Appliances ----- 7
PC,s ----- 4

Commercial Haulers (Mondays)

JUNE 7 ----- R&D and Dodge
JUNE 14----- R&D and Dodge
JUNE 21----- R&D and Dodge
JUNE 28----- R&D and Dodge

All TV'S are processed within several pallets and Gaylord containers.

2021

Container # 3 Log

Date	Work Order	Final Pressure	Estimated Tons	Actual Tons	Comments
1-7	1784	1800		14.93	
1-11	1794	1800		13.37	
1-15	1797	1800		10.53	
1-22	1801	1800		13.57	
1-26	1805	1800		14.01	
2-1	1809	1800		11.86	
2-8	1814	1800		13.26	
2-12	1818	1800		11.31	
2-18	1822	1800		13.77	
2-22	1826	1800		12.10	
2-26	1830	1800		10.88	Red light malfunction
3-4	1835	1800		13.30	
3-8	1840	1800		11.88	
3-12	1843	1800		10.97	
3-18	1846	1800		13.53	
3-22	1855	1800		12.40	
3-29	1859	1800		12.90	
4-3	1863	1800		12.32	
4-5	1866	1800		13.23	
4-15	1873	1800		14.52	
4.21	1876	1800		13.97	
4.26	1883	1800		13.11	
5.3	1895	1800		13.41	
5.7	1886	1800		14.02	
5.13	1897	1800		15.04	
5.17	1902	1800		13.91	
5.24	1906	1800		13.63	
5.27	1913	1800		13.49	
6.1	1917	1800		14.80	
6.7	1920	1800		15.07	
6.11	1924	1800		14.20	
6.16	1931	1800		14.80	

Compactor #3's performance is relative to type of waste

Bookkeepers Report



Owls Head South Thomaston Thomaston Solid Waste Corporation

24 June 21

5/28/21 – Received email from Terry Banda with updated invoice for the 2021 Audit Report. The filing fee of \$85.00 was adjusted to \$35.00. The change was noted on the Bookkeeper's Warrant #5 dated May 27, 2021. Terry will also credit our next bill for current work in the amount of \$50.00 that OHSTT was over charged last year for the 2020 Audit Report filing fee.

Reimbursement made for Bill Leppanen in the amount of \$10.00 check #1393 for a TV from the Town of Owls Head.

5/30/21 – Received email from Gordon Connell regarding the cost of the removal of cardboard by Thomaston Recycling. Due to the deadline date of May 31, 2021, Gordon Connell made a motion via email as follows:

Gordon Connell motioned to have Thomaston Recycling to continue to haul the OCC (cardboard) but at the rate of \$382.41 and to pay the monthly can rental fee of \$70.00. Gordon Page seconded. Gordon Connell, Gordon Page, Bruce Colson, Walter Reitz, and Zel Bowman-Laberge voted in favor. Motion carried.

5/31/21 – Received email from Gordon Connell with response letter to Thomaston Recycling regarding the cost of the OCC.

6/6/21 – Received cash box from Gordon Connell. Reconciliation completed.

6/12/21 – Received the Perc funds from the Town of Owls Head in the amount of \$153,781.79.

6/19/21 – Ordered more checks for the Operating Account.

6/23/21 – I had a major issue when signing in to the laptop this morning so I dropped off at Rockbound Computers with Chip. Rockbound informed me the hard drive is failing and needs to be replaced. I authorized the replacement.

6/24/21 – Received a call from Chip. The harddrive failing caused corruption and Chip needs to reinstall Windows to the new harddrive after which they will reinstall all of OHSTT data that Chip saved to their server. Chip is hoping to have this completed tomorrow.

Due to the issues with the laptop, payroll will be done as soon as the laptop is returned. Payroll being done on Friday instead of Thursday will only affect the direct deposits as Monday is payday.

Bookkeepers Report



Owls Head South Thomaston Thomaston Solid Waste Corporation

Current account balances:

Operating Fund –	\$ 84,524.82
Capital Improvement Fund –	\$ 1,121,577.25
Contingency Fund –	\$ 157,531.43
Commercial Loan-	(\$ 395,082.74)

Respectfully submitted,

Heather-Rae Steeves
Bookkeeper

From: Gordon Connell imflashgordon@msn.com
Subject: Fw: occ transportation
Date: May 30, 2021 at 4:55:27 PM
To: heatherrae39@gmail.com

From: Gordon Connell
Sent: Sunday, May 30, 2021 3:50 PM
To: Bruce Colson <becolson@aol.com>; Ron Porter <nascar18@roadrunner.com>;
zbowmanlaberge@thomastonmaine.gov <zbowmanlaberge@thomastonmaine.gov>; Gordon
Page <gordonpage@owlshead.maine.gov>; Walter Reitz <wltreitz@myfairpoint.net>
Subject: occ transportation

OHSTT Board Members,

Proceeding as directed by the board at our last meeting on Thursday May 27th, I contacted Thomaston Recycling about the OCC aka cardboard. Our proposal was rejected so after conferring with Heather we found that there are sufficient funds available in the current budget, albeit in different places, to cover the costs of trucking the OCC to ECOmaine.

Please consider this a motion to have Thomaston Recycling to continue to haul the OCC but at the rate of \$ 382.41 and to pay the monthly can rental fee of \$ 70.00

I ask that you respond to this email with a vote.

Respectfully,
Gordon Connell
Vice Chairman, Board of Directors, OHSTT transfer station

From: Gordon Connell imflashgordon@msn.com
Subject: Fw: OCC transportation
Date: May 31, 2021 at 2:50:07 PM
To: heatherrae39@gmail.com

From: Gordon Connell
Sent: Monday, May 31, 2021 2:49 PM
To: Scott Johnson <thomastonrecyclinginc@gmail.com>;
zbowmanlaberge@thomastonmaine.gov <zbowmanlaberge@thomastonmaine.gov>;
Bruce Colson <becolson@aol.com>; Walter Reitz <wreitz@myfairpoint.net>; Ron Porter
<nascar18@roadrunner.com>; Gordon Page <gordonpage@owlshead.maine.gov>
Subject: OCC transportation

TRC,

The OHSTT Board of Directors have voted to have TRC haul the OCC for the remainder of the fiscal year at the rate of \$ 382.41 and to pay a rental fee of \$ 70.00 per month on the container involved.

Gordon Connell
Vice Chairman
Board of Directors OHSTT

Owls Head, South Thomaston, and Thomaston



Solid Waste Corporation

OHSTT Solid Waste Board of Directors

Approved Minutes

Thursday, June 24, 2021

Present: Bruce Colson (OH), Gordon Connell (ST), Ronnie Porter (T), Walter Reitz (ST), Gordon Page (OH), Zel Bowman-Laberge (T)

Guests:

7:00 PM Meeting called to order.

Walter Reitz motioned to table the approval of the December 31, 2020 Annual Audit until the next meeting on July 22, 2021. Gordon Connell seconded. All in favor.

Heather-Rae Steeves, Bookkeeper, will contact Mindy Cyr at Maine Municipal Audit Services regarding questions from the Board.

Gordon Page motioned to accept the minutes from May 27, 2021 as amended. Ron Porter seconded. All in favor.

Gordon Connell informed the Board, the Personnel Committee received the Facility Manager's letter of resignation. Reggie Vokes was notified on June 5, 2021 that his resignation was accepted by the Board and will be compensated in lieu of notice.

Gordon Connell informed the Board, Lead Operator, David MacNeill has agreed to act as Acting Facility Manager. Compensation of the Acting Facility Manager was discussed.

Bruce Colson motioned to authorize the Personnel Committee to establish a stipend for the Acting Facility Manager. Walter Reitz seconded. All in favor.

The Board discussed advertising for a Facility Manager and an additional attendant.

Gordon Page motioned to place an ad for the Facility Manager's position. Walter Reitz seconded. All in favor.

Gordon Connell motioned to place an ad for an Attendant's position. Walter Reitz seconded.

Bruce Colson, Gordon Connell, Ron Porter, Walter Reitz and Zel Bowman-Laberge voted in favor. Gordon Page opposed. Motion carries.

Bruce Colson and Zel Bowman-Laberge reported they have been having issues with no response from Chris Snowdeal, CES, regarding the renovation updates and delays.

Bruce Colson informed the Board, Northeast Scale has held off delivery of the scale due to delays with permitting issues and will start charging storage if the scale is not delivered by August 1, 2021.

The Board discussed contacting Leadership at CES (Haley Ward) regarding the lack of communication and performance of Chris Snowdeal.

Zel Bowman-Laberge motioned to reach out to Patrick Mellor, Attorney for the Board, regarding lack of communication and performance of CES (Haley Ward) and direct Bruce Colson to

Owls Head, South Thomaston, and Thomaston



Solid Waste Corporation

contact Patrick Mellor by the end of day, Monday, June 28, 2021. Bruce Colson seconded. All in favor.

The Facility Manager's Report was reviewed and discussed.

The Bookkeeper's Report was reviewed and discussed.

Gordon Page reported being contacted by a resident regarding hazardous waste disposal (paint, paint thinner, spray cans, etc.).

The Board discussed annual drop off with a fee as Rockport has done.

Bruce Colson informed the Board that this was done once at the Facility but was very expensive and limited.

Gordon Page will research possibilities.

Gordon Page informed the Board regarding observing a sticker on a vehicle that was in the wrong place and not adhered correctly.

The warrants were reviewed and signed.

Gordon Page motioned to accept the signed warrants. Gordon Connell seconded. All in favor.

The Board discussed holding an ecomaine recycling event at the facility possibly late July.

Gordon Connell will contact ecomaine to set up the event.

Gordon Page motioned to adjourn. Zel Bowman-Laberge seconded. All in favor.

8:39 PM Meeting adjourned.

Next meeting: July 22, 2021

Respectfully submitted,

Heather-Rae Steeves
Recording Secretary