

OHSTT SOLID WASTE Board MEETING

Date: August 26, 2021, Time: 7:00 PM... Place: Owls Head Town Office (upper level)

1. Call to Order
2. Recognize Guest.
3. Public Comments, For Items Not on The Agenda

OLD BUSINESS

4. Vote on last meeting's minutes.
5. Update on the hazardous waste collection day

NEW BUSINESS

6. Report from personnel committee.
7. Report on the facility renovations.
8. Facility manager's report.
9. Bookkeeper's report
10. Sign the warrant
11. Vote on the signed warrant
12. Correspondence.
13. Any and all business to come before the board.
- 14.

Set date for next meetings :

ADJOURNMENT

OHSTT Transfer Station

Monthly Report

August 2021

- * 7-28th 29th % 30th Prep work shoveling and raking under containers #1 and # 2 including inside each ram . Sludge build up of over 4 years.
- * 8-6-21 Whitten's Power Washing 3 hours power washing underneath containers #1 and #2.
- * 8-11-21 Ozone Savers removed freon from 30 refrigs and 47 A/C's. We are in the process of removing all of the above working with Scott and Dean . They are making available 40 yard containers for us to use for this project.
- * 8-17-21 North Coast Services removed 9 Pallets of tv's (85)
2 Pallets of Lamps (354)
2 Buckets of batteries (26)
1 Bucket of Ballasts (17)
- * 8-18-21 InterState Septic emptied both Tanks.
- * 6 people have come in and picked up applications for the job opening that we have. 2 people have come back with applications filled with proper information completed.

DISPOSED ITEMS

TV,s ----- 24
Monitors ----- 1
Freon ----- 14
Tires ----- 29
Appliances ----- 3
PC,s ----- 1

Commercial Haulers (Mondays)

Aug 2 ----- R&D and Dodge
Aug 9 ----- R&D and Dodge
Aug 16 ----- R&D and Dodge
Aug 23 ----- R&D and Dodge
Aug 30 ----- R&D and Dodge

All TV'S are processed within several pallets and Gaylord containers.
All Universal waste including 4' and 8' Fluorescent bulbs, ion & lithium batteries, and mercury items have been processed .

We are now up to 2550 stickers processed.

Dave

Bookkeepers Report



Owls Head South Thomaston Thomaston Solid Waste Corporation

2 September 21

7/23/21 – Operating account was reimbursed for checks in the amount of \$301.42.
-Approved proof for attendant ad via email to run for 2 weeks for the amount of \$104.45.

7/26/21 – Received final Annual Audit for December 31, 2020 via email from Mindy. Copies sent via US Postal Service.

-Contacted Marcus Ballou at Maine Municipal Services regarding insurance for truck scale.

7/27/21 – Received conformation (via email) of insurance on the truck scale effective August 10, 2021. Prorate of \$340.00 has been waived.

8/7/21 – Received final copies of the December 31, 2021 Annual Audit.

- Received refund check from ecomaine in the amount of \$126.92.

8/26/21 – Received another refund check from ecomaine in the amount of \$562.06.

9/2/21 – Spoke with John Ferraiolo regarding an unpaid invoice dated April 28, 2021 in the amount of \$630.00 for 18 yards of reclaim.

Request authorization to pay the invoice from Ferraiolo Construction in the amount of \$630.00.

- Received the ad for the Facility Manager position from Gordon Connell. Will be sending to Courier Publications tomorrow.

- Contacted Jenna Sweeney with ecomaine regarding the refund checks. Jenna explained the contract for recycling is revenue sharing. OHSTT received \$10.00 per ton for the month of June and \$22.50 per ton in July for the cardboard and single sort.

Current account balances:

Operating Fund –	\$ 102,253.08
Capital Improvement Fund –	\$ 1,122,811.96
Contingency Fund –	\$ 157,710.21
Commercial Loan-	(\$ 392,638.98)

Respectfully submitted,
Heather-Rae Steeves
Bookkeeper

FERRAILO CONSTRUCTION, INC.

262 PLEASANT ST
ROCKLAND, ME 04841

Invoice

Customer No.: COD
Invoice No.: 16417

Bill To: **COHSTT**
P.O. Box 367
THOMASTON, ME 04861

Ship To: **COD**
Transfer Station
ME

Date		Ship Via		F.O.B.		Terms		
04/28/21				Origin		C.O.D.		
Purchase Order Number			Order Date		Sales Person		Our Order Number	
			04/28/21		None			
Quantity		B.O.	Item Number	Description	Unit Price	Amount		
Required	Shipped							
18	18		6710	RECLAIM	35.00	630.00		
					Invoice subtotal	630.00		
					Invoice total	630.00		

Thank You

Owls Head, South Thomaston, and Thomaston



Solid Waste Corporation

OHSTT Solid Waste Board of Directors

Via Zoom Conference

Approved Minutes

Thursday, September 2, 2021

Present: Bruce Colson (OH), Gordon Connell (ST), Ronnie Porter (T), Walter Reitz (ST), Gordon Page (OH), Zel Bowman-Laberge (T)

Guests:

7:05 PM Meeting called to order.

Zel Bowman-Laberge motioned to accept the minutes from June 24, 2021 as amended. Gordon Connell seconded. All in favor.

Gordon Connell motioned to accept the minutes from July 22, 2021 as written. Zel Bowman-Laberge seconded. Ron Porter abstained. Motion carries.

Gordon Page had no updates regarding a hazardous waste collection day.

Gordon Connell reported the Personnel Committee has drawn up an ad for the Facility Manager's position and has emailed it to Heather-Rae Steeves to submit to Courier Publications. The Board discussed the current Bereavement Policy at the facility. As the facility does not have one the Board requested the Personnel Committee to draft a Bereavement Policy.

Gordon Page motioned to reimburse John Jacques 4 days vacation. Zel Bowman-Laberge seconded. All in favor.

Gordon Connell informed the Board Patrick Mellor, Attorney for the Board, recommended not to pursue the unemployment claim.

Bruce Colson reported the delivery of the scale has been delayed until mid September and that the facility renovation costs were reviewed with a major increase. The Board discussed what needs to be done and how to proceed.

Bruce Colson will email Chris Snowdeal regarding reviewing the site plans for the renovation.

The Facility Manager's Report was reviewed and discussed.

The Bookkeeper's Report was reviewed and discussed.

Zel Bowman-Laberge motioned to authorize Heather-Rae Steeves, Bookkeeper, to paid the invoice from Ferraiolo Construction in the amount of \$630.00. Gordon Page seconded. All in favor.

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Zel Bowman-Laberge motioned to accept the signed warrants. Gordon Connell seconded. Walter Reitz and Gordon Page abstained. Motion carries.

Gordon Page informed the Board of a Maine Resource Recovery Association trade show. Bruce Colson motioned to authorize David MacNeill to attend the trade show which up to \$360.00 will be paid by the Corporation.

The Board discussed the COVID Policy regarding masks at the Facility.

Gordon Page motioned to adjourn. Gordon Connell seconded. All in favor.
8:25 PM Meeting adjourned.

Next meeting: September 23, 2021

Respectfully submitted,

Heather-Rae Steeves
Recording Secretary